

HR Specialist

Your tasks

- Specific selection of required profiles with HR Business Partner (e.g., vacancy request, remuneration structure, specifications)
- Creating/setting job applications considering target group-specific corporate wording.
- Recruiting & Staffing.
- Paper-based preselection of incoming applications.
- Selection of candidates and setting up a shortlist.
- Execution of telephone and job interviews.
- Evaluation and adjustment of selection tools.
- Organization, planning, and execution of assessment centers.
- Participation and organization of recruiting events.
- Implementing and supporting Employer Branding road map and acting as an ambassador.
- Promoting company's reputation as most attractive and progressive employer (e.g. University relations, Students/Job fairs, Government, etc.).
- Driving sourcing and selection of best fit candidates.
- Developing and updating job descriptions and job specifications.
- Assessing applicants' relevant knowledge, skills, soft skills, experience and aptitudes.
- Acting as an ambassador and a point of contact and build influential candidate relationships during the selection process.

Your profile

- Bachelor's Degree: Industrial Relations, Human Capital, Industrial Engineering or related.
- **Advanced English.**
- Experience:
 - **In recruitment process .**
 - Employer Branding.
 - Management of social networks.
 - Management of digital job boards.
 - In salary analysis.
- Knowledge:
 - Excel (advanced).

Our offer

We are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden to request a pregnancy or HIV test as part of our selection processes.

#LI-FE2

Ready to take your career to the next level? The future of mobility isn't



Job ID
REF9849U

Field of work
Human Resources

Location
Silao - Las Colinas

Leadership level
Leading Self

Contact
Felisa Espinosa

Legal Entity
AUMOVIO MEXICO, S. DE R.L. DE C.V.

just anyone's job. Make it yours! **Join AUMOVIO. Own What's Next.**

About us

Since its spin-off in September 2025 AUMOVIO continues the business of the former Continental group sector Automotive as an independent company. The technology and electronics company offers a wide-ranging portfolio that makes mobility safe, exciting, connected, and autonomous. This includes sensor solutions, displays, braking and comfort systems as well as comprehensive expertise in software, architecture platforms, and assistance systems for software-defined vehicles. In the fiscal year 2024 the business areas, which now belong to AUMOVIO, generated sales of 19.6 billion Euro. The company is headquartered in Frankfurt, Germany and has about 87.000 employees in more than 100 locations worldwide.