

Corporate Functions Internship at AUMOVIO (TM)

あなたの仕事内容

We are looking for motivated **students** to support our business and corporate functions. This internship is designed for students who want to gain practical experience in a professional office environment while developing their organizational, communication, and analytical skills.

You may be assigned to departments such as **Purchasing, Travel & Administration, Translation, Finance, Human Relations, or other business support areas**, depending on their academic background and organizational needs.

Selection & Recruitment Process

The internship selection process typically includes:

1. **Application Submission***;
2. **Initial Screening** - Review of academic background and alignment with available roles;
3. **Interview** - Technical and/or HR discussion to assess motivation, basic knowledge, and learning potential;
4. **Final Evaluation.**

*Please note that your application will be retained in our candidate database, and you may be contacted at a later stage once a suitable opportunity matching your profile becomes available. As a result, the response time may vary.

Key Responsibilities

Depending on the assigned department, responsibilities may include:

- Supporting daily administrative or operational activities;
- Assisting in data entry, reporting, and document preparation;
- Helping with planning, coordination, and follow up of tasks or requests;
- Supporting internal stakeholders with process related activities;
- Maintaining records, databases, or filing systems;
- Preparing basic analyses, summaries, or presentations;
- Collaborating with team members and participating in meetings;
- Following internal procedures, policies, and confidentiality requirements.

あなたのプロフィール

Eligibility & Main Criteria

To be eligible for this internship, candidates **must**:

- Be **currently enrolled in a university or higher education program** (Bachelor's or Master's Degree);



ジョブID
REF9007W

業務分野
アドミニストレーション&アシスタント

勤務地
Timișoara

法的事項
**AUMOVIO TECHNOLOGIES
ROMANIA S.R.L.**

- Study in a field relevant to the internship area (e.g., Business, Economics, Finance, Languages, HR, Administration);
- Good English skills (written and spoken);
- Be able to commit to the agreed internship period;
- The internship provides flexible working hours, enabling students to select a part-time or full-time schedule based on their availability (4, 6, or 8 hours per day).

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What we offer:

- Integration Program in a professional, young & dynamic team;
- A mentor for your learning period;
- Competitive Salaries & Benefits;
- Recommendation Bonuses for new team members;
- Flexible working hours for your studies.

Wellbeing:

- Health & Wellness (Private Health Insurance, Life Insurance, Sport activities etc.);
- Different discounts (glasses, medical, shopping);
- In-house restaurant & coffee corners.

Ready to take your career to the next level? The future of mobility isn't just anyone's job. Make it yours! **Join AUMOVIO. Own What's Next.**

会社概要

Since its spin-off in September 2025 AUMOVIO continues the business of the former Continental group sector Automotive as an independent company. The technology and electronics company offers a wide-ranging portfolio that makes mobility safe, exciting, connected, and autonomous. This includes sensor solutions, displays, braking and comfort systems as well as comprehensive expertise in software, architecture platforms, and assistance systems for software-defined vehicles. In the fiscal year 2024 the business areas, which now belong to AUMOVIO, generated sales of 19.6 billion Euro. The company is headquartered in Frankfurt, Germany and has about 87.000 employees in more than 100 locations worldwide.