

Accounts Receivable Analyst

工作职责

We are seeking a detail-oriented and efficient Accounts Receivable Analyst to join our Finance Team - Order-to-Cash (OTC) in Taguig City, Philippines. In this role, you will be responsible for the day-to-day operations of the accounts receivable, provides technical accounting, analytical support and ensures compliance with internal control requirements, company policies and procedures.

- Process and post customer payments accurately and efficiently
- Generate and send invoices to customers in a timely manner
- Reconcile accounts receivable ledgers and investigate discrepancies
- Monitor customer account balances and follow up on overdue payments
- Perform root cause analysis (RCAs) of errors and implement corrective actions
- Collaborate with sales and other teams to resolve billing inquiries and implement corrective actions
- Prepare and analyze accounts receivable reports for management
- Identify and implement process improvements to enhance efficiency and accuracy
- Ensure compliance with accounting policies, procedures, and regulations
- Participate in special projects and ad-hoc financial analysis as needed

职位要求

- Bachelor's degree in accounting, Finance, or related field
- 2-3 years of experience in accounts receivable or a similar financial role in finance operations or shared service environment
- Proficiency in accounting software (e.g., SAP) and advanced Excel skills
- Strong mathematical and analytical abilities
- Excellent communication skills, both written and verbal
- Demonstrated ability to manage time effectively and multitask in a fast-paced environment
- Detail-oriented with a high level of accuracy in data entry and financial calculations
- Knowledge of accounting principles and practices
- Familiarity with financial regulations and compliance standards
- Ability to work independently and collaboratively within a team
- Strong problem-solving skills and proactive approach to identifying process improvements

我们可以提供

The candidate must be amenable to work in BGC, Taguig under a hybrid work setup (50% onsite, 50% remote).



职位号码

REF7079Q

所在地

Taguig City

领导力级别

个人贡献者

法律实体名称

AUMOVIO Philippines, Inc.

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关于我们

Since its spin-off in September 2025 AUMOVIO continues the business of the former Continental group sector Automotive as an independent company. The technology and electronics company offers a wide-ranging portfolio that makes mobility safe, exciting, connected, and autonomous. This includes sensor solutions, displays, braking and comfort systems as well as comprehensive expertise in software, architecture platforms, and assistance systems for software-defined vehicles. In the fiscal year 2024 the business areas, which now belong to AUMOVIO, generated sales of 19.6 billion Euro. The company is headquartered in Frankfurt, Germany and has about 87.000 employees in more than 100 locations worldwide.