

Human Relations Intern [00071]

หน้าที่ความรับผิดชอบในงานของคุณ

We are looking for a passionate and people-centric HR Intern to join our HR team in building a high-performing, engaging and growth-oriented workplace.

If you enjoy designing meaningful employee experiences, supporting learning initiatives, and contributing to a positive workplace culture – this role is for you!

- Assist in planning and coordinating training programmes, workshops and learning interventions.
- Manage training logistics, including registration, scheduling, materials preparation and vendor coordination.
- Track attendance, training progress and completion across learning cycles.
- Assist with onboarding processes, including sending invitations, preparing materials and coordinating with line managers and stakeholders.
- Support Intern Reflection presentations, including training logistics, scheduling and coordinating availability with line managers.
- Prepare regular project trackers, progress updates and reports for internal stakeholders.

โปรไฟล์ของคุณ

- Currently pursuing a Diploma or Bachelor's degree in Human Resource, Business, Psychology, Organisational Behaviour or related fields.
- Passionate about people development, learning and enhancing employee experience.
- Organised, detail-oriented and able to manage multiple tasks effectively.
- Proficient in Microsoft Office (Excel, PowerPoint, Word).
- A positive, proactive and collaborative attitude.

ข้อเสนอของเรา

Ready to take your career to the next level? The future of mobility isn't just anyone's job. Make it yours! **Join AUMOVIO. Own What's Next.**

เกี่ยวกับเรา



รหัสตำแหน่งงาน

REF5792Z

สาขางาน

งานพนักงานสัมพันธ์

ที่ตั้ง

Singapore

นิติบุคคล

AUMOVIO Singapore Pte. Ltd.

Since its spin-off in September 2025 AUMOVIO continues the business of the former Continental group sector Automotive as an independent company. The technology and electronics company offers a wide-ranging portfolio that makes mobility safe, exciting, connected, and autonomous. This includes sensor solutions, displays, braking and comfort systems as well as comprehensive expertise in software, architecture platforms, and assistance systems for software-defined vehicles. In the fiscal year 2024 the business areas, which now belong to AUMOVIO, generated sales of 19.6 billion Euro. The company is headquartered in Frankfurt, Germany and has about 87.000 employees in more than 100 locations worldwide.