

Collaboration Platforms Specialist - IT (TM)

Your tasks

We are seeking a **detail-oriented and proactive Collaboration Platforms Specialist** to join our global team. In this role, you will manage and optimize Microsoft 365 collaboration services - including **SharePoint, OneDrive, MS Teams, and Power Platform** - to ensure seamless collaboration across the organization. You will work on global projects, provide expert consulting, and drive automation initiatives to continuously improve service delivery.

Key Responsibilities:

- **Operate and Support** global collaboration services: SharePoint Online, OneDrive, MS Teams, and Power Platform (PowerApps, Power Automate).
- **Participate in Global Projects** focused on service improvements and modernization.
- **Consult and Advise** internal customers on best practices, governance, and adoption strategies for collaboration tools.
- **Coordinate Activities** with external providers and partners for operational tasks and problem resolution.
- **Drive Continuous Improvement** through automation, process optimization, and proactive monitoring.
- **Ensure Compliance and Security** by applying organizational policies and Microsoft 365 governance standards.

Your profile

- **Education & Experience**
 - Bachelor's degree in Computer Science, Information Technology, or a related field.
 - Minimum **3+ years of experience** in IT support or a similar role.
 - Proven experience administering and supporting **Microsoft Office 365**, specifically **Exchange, OneDrive, SharePoint, and MS Teams (Priority 1)**.
 - Strong understanding of **Microsoft 365 collaboration tools** (SharePoint, Teams, OneDrive, Power Platform).
 - Advanced experience with **PowerShell scripting** and automation (**Priority 1**).
 - Familiarity with **Client & Server Operating Systems** and **network fundamentals**.
 - Experience with **IT monitoring tools** (e.g., Splunk, Icinga).
 - Skilled in generating and analyzing reports using **PowerShell, Excel, and Power BI**.
 - Experience managing **external service providers**.
 - Knowledge of **ITIL processes**, particularly **Incident and Change**



Job ID

REF5199F

Field of work

Information Technology

Location

Timișoara

Leadership level

Leading Self

Legal Entity

**AUMOVIO TECHNOLOGIES
ROMANIA S.R.L.**

Management.

- Ability to troubleshoot and optimize collaboration platforms.
- Knowledge of governance, compliance, and security within Microsoft 365.

• **Soft Skills**

- **Proactive**, able to work independently with minimal supervision.
- Strong **coordination, communication, and presentation skills**.
- Ability to **creatively solve problems** while maintaining timely and cost-effective solutions.
- Highly motivated to work in a **challenging, global, multicultural team**.
- **Eager to learn** new tools and technologies.
- Fluent in **English (spoken and written)**.

Our offer

Ready to take your career to the next level? The future of mobility isn't just anyone's job. Make it yours! **Join AUMOVIO. Own What's Next.**

About us

Since its spin-off in September 2025 AUMOVIO continues the business of the former Continental group sector Automotive as an independent company. The technology and electronics company offers a wide-ranging portfolio that makes mobility safe, exciting, connected, and autonomous. This includes sensor solutions, displays, braking and comfort systems as well as comprehensive expertise in software, architecture platforms, and assistance systems for software-defined vehicles. In the fiscal year 2024 the business areas, which now belong to AUMOVIO, generated sales of 19.6 billion Euro. The company is headquartered in Frankfurt, Germany and has about 87.000 employees in more than 100 locations worldwide.