

Business Partner Due Diligence Specialist

Your tasks

- **False Positive Clearing**
 - False Positive clearing for:
 - Sanctions screening
 - Adverse Media Screening
 - Ultimate Beneficial Owner (UBO) Screening
 - Internet Research
 - Continuous Screening
- **Entry of Business Partner Information + data correction**
 - Manual Entry of BP information into the KYBP tool (depending on processes defined by the sectors/group functions)
 - Correction of wrongfully entered data by the initiator (e.g. found during follow ups)"
- **Tracking of post-completion mitigation measures**
 - Tracking of post-completion mitigation measures, incl. Follow ups with the business
 - Determination if post-completion mitigation measures were indeed completed by the initiator and complies with the requirements set
- **Sample Checks**
 - Collection of random samples within the KYPB platform once a year based on a predefined set of criteria
 - Preparation of sample to send to Group Compliance, Group Export Control & Sanctions + the global Responsible Value Chain organization for further processing and analysis
 - Collection of feedback of analysis by Group Compliance, Group Export Control & Sanctions + the global Responsible Value Chain organization
- **IT support**
 - Technical Support for Tool
 - User Creation / Access Support
 - Answering Questions about Due Diligence Program
 - Information about BP Status
 - Internal/External Questionnaire Support
 - Forwarding tickets to responsible team



Job ID
REF4414C

Location
Taguig

Leadership level
Leading Self

Legal Entity
Continental Automotive Systems Philippines, Inc.

Your profile

- Bachelor's degree holder in Business, Finance, Engineering, IT, or related courses.
- Basic knowledge in Compliance, Sanctions & Export Control and/or Labor and Human Rights, and Environmental Due Diligence.
- 3-5 years of related work experience in Compliance and Export Control is a plus.
- Advanced knowledge of IT systems and databases preferably SAP
- Proficient in using Office 365 applications; Advanced knowledge of

Excel.

- Work with Project teams on process improvements, development of KPI and other quality measures.
- Experience in working with international teams
- Understanding of different cultures

Our offer

Candidate must be amenable to work on a 50-50 hybrid work setup.

Ready to take your career to the next level? The future of mobility isn't just anyone's job. Make it yours! **Join AUMOVIO. Own What's Next.**

About us

Since its spin-off in September 2025 AUMOVIO continues the business of the former Continental group sector Automotive as an independent company. The technology and electronics company offers a wide-ranging portfolio that makes mobility safe, exciting, connected, and autonomous. This includes sensor solutions, displays, braking and comfort systems as well as comprehensive expertise in software, architecture platforms, and assistance systems for software-defined vehicles. In the fiscal year 2024 the business areas, which now belong to AUMOVIO, generated sales of 19.6 billion Euro. The company is headquartered in Frankfurt, Germany and has about 87.000 employees in more than 100 locations worldwide.