

HR Intern (Payroll)

Náplň práce

- Record and maintain time management data (absence, overtime, and other) using local systems.
- Check and control that working time regulations have been observed.
- Analyze time data and generate reports related to time management.
- Support in maintaining and updating personal files of employees.
- Support in communication with employees in HR & Payroll related questions.
- Other HR Admin tasks.

Why You Should Apply:

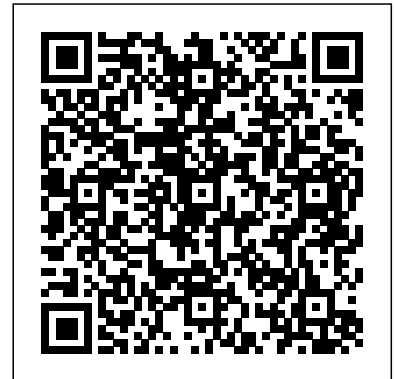
- Integration program in a professional, young & dynamic team.
- Competitive intern pay.
- Hands-on project experience.
- And more benefits that come with working for a global industry leader!

Profil kandidáta

- Able to join an internship for 6 months.
- Student or graduate of Business Administration or Economics.
- Good English skills.
- Ability to complete tasks with supervision.
- Organizational and time management skills.
- Previous experience in HR related field would be considered as an advantage.

Čo ponúkame

- Internal training sessions with a dedicated mentor.
- Work in a professional, dynamic, and multicultural team.
- Opportunities for professional growth within an international company and experience with world-class technologies.
- Private health insurance.
- Accident insurance that also covers non-working hours.
- Life insurance.
- A modern and clean working environment.
- Additional paid vacation days during the Christmas and New Year period.
- Free access to a fully equipped gym located on the company premises.
- Public transport coverage from Kaunas to AUMOVIO.
- Employee discounts on meals at the company's modern restaurant.
- Various discounts offered by the company.
- Year-end bonus.
- Participation in the third pillar pension scheme with company contributions. Professional, dynamic, and multicultural work



ID pozície
REF3496T

Pracovná oblasť
Ľudské zdroje

Právnická osoba
**Continental Autonomous
Mobility Lithuania UAB**

environment.

- Flexible working hours.
- Mobile work option or work from office operated to the highest level of comfort and sustainability.
- Salary: 1074,38EUR - 1405,00 EUR (before withholding taxes).

Ready to take your career to the next level? The future of mobility isn't just anyone's job. Make it yours! **Join AUMOVIO. Own What's Next.**

O nás

Continental's Automotive group sector is expected to be listed as independent company "AUMOVIO" in September 2025. With ~93,000 employees worldwide and annual sales of ~€20 billion, we are entering an exciting new era.

AUMOVIO stands for highly developed electronic products and modern mobility solutions. In addition to its strong market position with innovative sensor solutions, displays, and technologically leading braking and comfort systems, AUMOVIO has significant expertise in software, architecture platforms and assistance systems for the rapidly growing future market of software-defined and autonomous vehicles. Our purpose is clear: to make future mobility safe, exciting, connected, and autonomous.