

Fall 2025-Training Systems Internship

工作职责

The Training Systems Intern is a developmental role to gain practical experience to provide support an automotive manufacturing plant in New Braunfels, Texas. The \$110 million facility manufactures Advanced Driver Assistance Systems for automated and assisted driving.

We are seeking a motivated and detail-oriented **Training Systems Intern** to support the implementation of training record management in a fast-paced manufacturing environment. This role blends administrative precision with digital content creation and systems support, offering hands-on experience with Learning Management Systems (LMS) and training operations.

Duration: 12 Weeks

Schedule: 24 Hours/Week

Department: Human Relations

Reports To: Head of Human Relations

Key Responsibilities:

- **Systems Support**
 - Create training groups and courses within LMS.
 - Upload and manage class training history within the LMS.
 - Create and upload training packages in LMS.
 - Assist with LMS troubleshooting and user support.
 - Utilize content management systems and digital tools to optimize training delivery.
- **Training Records Management**
 - Enter employee training records in the LMS.
 - Audit and verify documentation for completeness and compliance.
 - Assist in organizing and archiving historical training data.
- **Content Development**
 - Create and format digital training materials (e.g., presentations, infographics, videos).
 - Ensure content aligns with instructional and branding standards.
 - Collaborate with HR, Environmental, Safety & Health, and other cross functional teams to gather subject matter and feedback.

职位要求

- Sophomore standing or above at an accredited college or university.
- Minimum GPA of 2.8 or higher.
- Strong attention to detail and organizational skills.
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).
- Excellent written and verbal communication skills.
- Ability to work independently and manage time effectively.
- Legal authorization to work in the U.S. is required. We will not sponsor individuals for employment visas, now or in the future, for this job opening.



职位号码

REF3051R

工作职能

人力资源

法律实体名称

**Continental Autonomous
Mobility US, LLC**

- Relocation is not available for this opportunity.

Preferred Skills:

- Familiarity with Learning Management Systems (e.g., Safetrack, Workday, SAP SuccessFactors, or similar).
- Experience with digital content creation tools (e.g., Adobe Creative Suite, Canva, Ispring).

What You'll Gain:

- Real-world experience in HR operations, training systems, and digital content development.
- Exposure to a collaborative and innovative manufacturing environment.
- Mentorship and professional development from experienced leaders.

我们可以提供

All your information will be kept confidential according to EEO guidelines.

EEO-Statement:

EEO / AA / Disabled / Protected Veteran Employer. AUMOVIO offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, AUMOVIO complies with government regulations where they apply. To be considered, you must apply for a specific position for which AUMOVIO has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, AUMOVIO provides reasonable accommodations to qualified individuals with a disability.

Ready to take your career to the next level? The future of mobility isn't just anyone's job. Make it yours! **Join AUMOVIO. Own What's Next.**

关于我们

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2021, Continental generated sales of €33.8 billion and currently employs more than 190,000 people in 58 countries and markets. On October 8, 2021, the company celebrated its 150th anniversary. The Automotive group sector comprises technologies for passive safety, brake, chassis, motion and motion control systems. Innovative solutions for assisted and automated driving, display and operating technologies, as well as audio and camera solutions for the vehicle interior, are also part of the portfolio, as is intelligent information and communication

technology for the mobility services of fleet operators and commercial vehicle manufacturers. Comprehensive activities relating to connectivity technologies, vehicle electronics and high-performance computers round off the range of products and services.

Join the New Braunfels, TX team for the exciting journey of a new facility start-up (Greenfield). The \$110 million facility will manufacture Advanced Driver Assistance Systems for automated and assisted driving.