

Planning Clerk

Vaše náplň práce

Main Tasks 主要职责

- Non-Key Material order and track delivery schedule with supplier
非关键原物料的订单发布及供应商交付追踪
- Coordination of Supply Chain related SAP Material Master Maintenance
协调供应链相关的SAP主数据维护
- Support on ICO business and broker about material transfer & Selling
支持内部客户的物料转移和代理物料转卖
- Claim coordination for package damage with Supplier (Include material and transportation supplier)
协调与物料&运输供应商的关于包装破损的索赔
- Maintain & update ASN (for Non-EDI Link suppliers)
维护更新供应商出货通知（无EDI连接的供应商）
- Support on uploading plan order in SAP system
协助生产计划订单系统更新

Other topics assigned by management;

其他管理层安排的相关事宜；

Váš profil

Education 教育程度

- Bachelor's degree or similar or qualification, science and engineering and logistics are preferred
大专或同等学历

Professional Experience & skills 工作经验及技能

- Written & Read on English is preferred
英文读写佳优先
- Good at office software & ERP system SAP
熟悉办公软件和ERP系统 SAP

Good at communication, analysis and statistical

良好的沟通，分析及统计能力

ID pracovní pozice
REF2630K

Lokalita
SHANG HAI

Úroveň vedení lidí
Vedení sebe

Flexibilita práce
Práce v kanceláři

Právnícká osoba
**AUMOVIO Automotive Systems
Co., Ltd.**

Co nabízíme

Ready to take your career to the next level? The future of mobility isn't just anyone's job. Make it yours! **Join AUMOVIO. Own What's Next.**

O nás

Since its spin-off in September 2025 AUMOVIO continues the business of the former Continental group sector Automotive as an independent company. The technology and electronics company offers a wide-ranging portfolio that makes mobility safe, exciting, connected, and autonomous. This includes sensor solutions, displays, braking and comfort systems as well as comprehensive expertise in software, architecture platforms, and assistance systems for software-defined vehicles. In the fiscal year 2024 the business areas, which now belong to AUMOVIO, generated sales of 19.6 billion Euro. The company is headquartered in Frankfurt, Germany and has about 87.000 employees in more than 100 locations worldwide.