Human Relations Intern [IDA: 00060]

Ihre Aufgaben

Looking to kick-start your HR career and gain hands-on experience in recruitment, employee engagement, and people operations? Join our friendly and collaborative HR team, where you'll have the opportunity to learn from experienced professionals, contribute ideas, and gain valuable exposure to different aspects of Human Resources. If you're eager to learn, grow, and make a meaningful impact, we'd love to have you on board. Apply now and start your HR journey with us!

Key Responsibilities

- Support the recruitment process by screening resumes and applications to identify suitable candidates for internship opportunities.
- Coordinate and schedule interviews, communicate with candidates, and manage the preparation and issuance of internship offer letters.
- Partner with hiring managers and business stakeholders to understand hiring needs and provide recruitment support throughout the selection process.
- Assist in planning and executing intern engagement initiatives, including Internship Engagement Day, networking sessions, and other developmental activities.
- Act as a key contact for interns, helping to create a positive and enriching internship experience from onboarding through completion.
- Contribute to a variety of HR projects and initiatives, gaining exposure to different aspects of Human Resources.

Ihr Profil

- Currently pursuing a Bachelor's Degree in Human Resource Management, Business, Psychology, or a related discipline.
- Strong written and verbal communication skills in English.
- Keen interest in recruitment, human resources and employee engagement
- Strong organizational and interpersonal skills with the ability to manage multiple tasks effectively.
- Proactive, enthusiastic, and willing to learn in a fast-paced environment.
- Proficiency in Microsoft Office applications (Word, Excel, PowerPoint) is an advantage.

Unser Angebot

Ready to take your career to the next level? The future of mobility isn't just anyone's job. Make it yours! **Join AUMOVIO. Own What's Next.**

Job ID
REF11888J

Arbeitsbereich
Personalwesen

Standort
Singapore

Rechtliche Einheit
AUMOVIO Singapore Pte. Ltd.

Über uns

Since its spin-off in September 2025 AUMOVIO continues the business of the former Continental group sector Automotive as an independent company. The technology and electronics company offers a wide-ranging portfolio that makes mobility safe, exciting, connected, and autonomous. This includes sensor solutions, displays, braking and comfort systems as well as comprehensive expertise in software, architecture platforms, and assistance systems for software-defined vehicles. In the fiscal year 2024 the business areas, which now belong to AUMOVIO, generated sales of 19.6 billion Euro. The company is headquartered in Frankfurt, Germany and has about 87.000 employees in more than 100 locations worldwide.